

novia / Test Analyst Role

Department: Business Development

Reports to: Commercial Director

Business/Function: Web 2 Project Team

Main Location: Cambridge House, Henry Street, Bath

Job Summary/Purpose

The role holder will work as part of a Project Team, collaborating with internal Software Developers, Business Analysts/ Experts and third party software suppliers to meet the test objectives for the development and implementation of a new, in-house secure website for Novia Financial.

Core Responsibilities

- > Development of test plans, scenarios and test cases via agreed toolset to cover multiple user roles, devices and browsers
- > Maintain and extend the regression test suite
- > Validation of test coverage and content with Business Analysts and Business Experts, applying a risk based approach as and when necessary
- > Test management and execution of manual tests to cover:-
 - o Unit/ System testing
 - o System Integration Testing
 - o User Acceptance Testing
 - o Non Functional testing (usability related)
 - o Regression testing
 - o Warranty/post implementation testing
- > Co-ordinate test support from Business Experts and Business Analysts, to ensure they fully understand new functionality and can carry out user acceptance testing effectively
- > Execute automated tests as necessary
- > Ensure test results are recorded and provide reports/updates on test progress to the project team as required
- > Identification, prioritisation and reporting of defects, applying a structured approach and centralised defect management across all deliveries
- > Work with Business Analysts, Developers and Third Party suppliers to resolve software defects
- > Act as a liaison point regarding environment scheduling, usage and data integrity
- > Participate in daily stand up meetings, refinement sessions, iteration planning, showcases/demos and retrospectives
- > Develop and implement and sharing best practices relating to testing

You will, from time to time, be required to undertake other activities that fall within your capabilities as directed by management.

Core Competencies

- > **Motivating Others** – The willingness and ability to motivate and inspire others by means of appropriate challenges, empowerment, rewards and recognition.
- > **Team Work** – The ability to work co-operatively with others, to be a member of a team and work towards the purpose of a common goal.
- > **Decision Making** – The ability to make balanced and sound decisions by understanding issues, problems, and opportunities; comparing data from different sources to draw conclusions; evaluating the probable consequences of alternative solutions and selecting the most promising alternative.

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- > **Networking** – Identifying opportunities and taking action to build strategic relationships between one's area and other areas, teams, department, units, or organisations to help achieve business goals.
- > **Client Service** – Taking responsibility for client satisfaction and loyalty by effectively meeting specific client needs and developing and maintaining productive client relationships.
- > **Communication** – The ability to effectively communicate at all levels, both written and verbally, with all internal/external customers.

Main Contacts

- > Test Analysts
- > Operational Teams & business experts
- > Business Analysts
- > System Developers
- > Application Support
- > Management Team
- > Third party software providers

Specialist Skills, Qualifications and Experience

Essential:

- > 5 years' experience in software testing with 2 years as a Test Analyst
- > Experience of working on web related projects within the Financial Services industry
- > Experience in utilising test tools for the development, management and reporting of tests to support a range of functional and non functional tests
- > Experience of a broad range of testing including System, Integration and End to End Testing covering multiple user roles, devices and browsers via online tools such as BrowserStack
- > Ability to investigate complex issues and make informed decisions about them when written guidelines are not available
- > Excellent communication skills, both written and verbal, and a passion for working in highly collaborative environments
- > Experienced in working with Agile methodologies
- > Experience using VSTS (visual studio team services) or similar bug tracking and test case management tool

Desirable:

- > Similar role held in a Wrap Platform business
- > Experience of using VSTS in a project environment
- > Understanding of or experience of test automation using selenium and C#

To apply for this role, please email an up-to-date CV to jobs@novia-financial.co.uk.